



OFFICE OF HOMELAND SECURITY

GRANT MANAGEMENT MEMORANDUM

2008-032

Date: August 20, 2008

To: All Governors' Office of Homeland Security (OHS) Subgrantees

From: Grants Management Division

RE: FY08 State Supplement to the Federal FY08 Homeland Security Grant Guidance

This memo clarifies information found on page ten of the OHS FY08 State Supplement to the Federal FY08 Program Guidance and Application Kit (Guidance), regarding Terrorism Liaison Officers.

The requirement for Grant Recipients to designate Terrorism Liaison Officers (TLO) was instituted to support the continued expansion and development of a statewide network of individuals in first-responder agencies who are connected to our State Terrorism Threat Assessment System (STTAS) and who have awareness of ongoing threats and advisory information. Agencies are asked to designate a TLO, or more than one as appropriate, and to connect to the California Joint Regional Information Exchange System (CalJRIES) by opening a JRIES account.

Designated TLOs should have basic background training in Terrorism Awareness and STTAS and should contact their respective Regional Terrorism Threat Assessment Center (RTTAC) to open an ongoing line of communication that is specific to their area. The four RTTACs in California correspond to the FBI Field Office jurisdictions in the state. To locate which RTTAC supports your agency, the following web link will provide you with a map reflecting the counties supported by each center. http://www.ohs.ca.gov/info_report.html

Each RTTAC has a TLO coordinator who can assist with initial orientation and connectivity issues to the RTTAC and to Cal JRIES if needed. Additionally, OHS has a training website that provides a number of Terrorism Awareness, Weapons of Mass Destruction and TLO specific training opportunities which will be available shortly at the following link: <http://www.ohs.ca.gov/hseep/TrainingHome.html>

We recognize that training for the TLO courses in California is constrained by locations, dates and budgetary considerations. To satisfy the requirement, each applicant should begin a basic training plan for their TLOs and take advantage of the wide array of on-line and on-site Terrorism Awareness training opportunities. Participation in or planned participation in awareness-level training meets the application requirement for TLOs in the FY08 Guidance. Additional TLO training will be available in coordination with RTTACs and subgrantees are encouraged to coordinate with their RTTAC for opportunities and scheduling.

Sincerely,

JOHN ISAACSON
Interim Deputy Director
Grants Management Division